

# PRIVACY POLICY NOTICE

## Affordable Home Funding

533 Johnson's Ferry Road, Building C, Suite 100, Marietta, GA 30068

Voice: 678-591-6328 Fax: 678-623-5188 E-mail: [privacy@clear2close.com](mailto:privacy@clear2close.com)

We are committed to your financial success. Keeping your non-public personal information, information you don't find in public sources, such as telephone directories or government records secure is a top priority for us ("your information"). We honor the trust you have shown by allowing us to handle your information. We will do so carefully and sensibly. This notice helps you understand how we safeguard and use your information. We will adhere to these privacy policies and practices even after you complete your transaction with us.

### What Information We Gather

To provide you with our services, we gather, retain, and use your information from the following sources:

- Personal applications or other forms including your name, address, income and credit references;
- Transactions with us, our affiliates, or others, such as your account balances and payment histories; and
- Credit bureaus, as to your credit worthiness as well as from appraisers, banks, employers and other providers

Your information is gathered and retained for specific business purposes, such as approving or administering your account, complying with Federal, state and other regulations, protecting against fraud, and developing a better understanding of your financial needs to provide you with products and services of value to you.

When you use online products and services, we may collect e-mail addresses, user information ("cookies" and IP address), transaction, site navigation, customer contact and optional survey information. We may use your information to personalize our online services. For example, we may customize your web experience by displaying or distributing content designed to meet your specific needs. We may use your e-mail address to share with you other products and services and product enhancements that may be of interest to you.

### Information We Share

We believe that the responsible use of your information benefits you by enabling us to understand your specific financial needs and to offer products and services tailored to meet your needs. We work hard to bring you the financial products and services you want and expect. We share information about you with companies that perform marketing services on our behalf.

To provide you with products and services that we believe will meet your financial needs; we may disclose limited portions of your information to companies that perform marketing services on our behalf. Sharing your information enables us to provide you with superior customer service and a broad range of financial products and services that we believe add value to your relationship with us. Federal law does not allow you to opt-out of the disclosure of this information.

We do not sell or provide to anyone for their independent use your information, whether or not you are a current customer, except as permitted by law. We will share information about our experiences or transactions with you or your account (such as account balance or payment history) only when so instructed by you in writing, except when permitted by law. You hereby authorize us, in accordance with the law, to share your information as described above.

### Maintaining Accuracy, Protecting Your Information and Questions about Privacy

We restrict access to your information to those employees who need access to provide products or services to you. We maintain physical, electronic and procedural safeguards to protect this information. We also strive to maintain up-to-date, complete and accurate information. Please contact us as follows if you believe your information is inaccurate or incomplete; if you have questions about our privacy policy or practices; or if you have any concerns about the protection of your information.

Call: (678) 591- 6328

E-mail: [privacy@clear2close.com](mailto:privacy@clear2close.com)

Write: Affordable Home Funding  
533 Johnson's Ferry Road, Building C, Suite 100  
Marietta, GA 30068

We investigate all inquiries and take action according to regulation and industry practice to ensure information is correct. We maintain physical, electronic, and procedural safeguards to guard non-public personal information and comply with regulation. Only those individuals who need to do so as part of their job responsibilities are authorized to have access to your information. We regularly train our employees on privacy and information security, and on their obligations to protect your information.